

Texana Groundwater Conservation District

411 N. Wells, Room 118, Edna, Texas 77957

P.O. Box 1098, Edna, Texas 77957

Phone (361) 781-0624 | Fax (361) 781-0453 | www.texanagcd.org

The meeting of the Texana Groundwater Conservation District Board of Directors convened at 411 N. Wells, Edna, Texas 77957 on Thursday, April 21, 2022, at 8:30 AM.

The following representatives of Texana Groundwater Conservation District attended the meeting:

Precinct 1:	Kenneth Koop	Absent
Precinct 2:	Michael Skalicky	Present
Precinct 3:	Clifford Born	Present
Precinct 4:	Robert Gendke Jr.	Present
At Large:	Jim Revel	Present
At Large:	Johnny Dugger	Present
At Large:	Fredrick Woodland	Present
General Manager:	Tim Andruss	Present
Legal Counsel:	Jim Allison of Allison, Bass & Magee, LLP	Absent

Agenda Item 1: Call the meeting to order and welcome guests.

Meeting Discussion: Mr. Skalicky called the meeting to order at approximately 8:30 am.

Board Action: None.

Agenda Item 2: Receive public comments.

Meeting Discussion: None.

Board Action: None.

Agenda Item 3: Consideration and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, as well as, complaints, investigations, and enforcement cases associated with permitting.

3.1 – Report regarding Groundwater Management

Meeting Discussion: Mr. Andruss explained that the District has initiated 38 permitting request cases (PRCs) since January 2022. And as of April 18, 2022, there were 2 permitting requests and applications that were pending with the District.

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Board Action: None.

3.2 – Groundwater Production Permits

Meeting Discussion: Mr. Andruss explained as of April 18, 2022, the volume of groundwater production authorized for:

- 1) water wells permitted under aggregate production permits (well fields and well systems) is 25,868 acre-feet per year,
- 2) water wells not permitted under aggregate production permits is 140,464 acre-feet per year.

Board Action: None.

3.3 – Groundwater Production

Meeting Discussion: Mr. Andruss explained the District mailed out 193 notices regarding the groundwater production reporting for non-exempt use wells registered in the TGCD database. Per the rules of the District, required groundwater production reports for calendar year 2021 should be submitted by January 31, 2022.

As of April 18, 2022, the District has recorded groundwater production of 12,106.9 acre-feet during calendar year 2021 from 174 groundwater production reports.

The District anticipated, but did not receive, groundwater production reports for 34 wells.

Mr. Andruss explained on or before April 30, 2022, the District will review current tax appraisal data to confirm land ownership at the well site and send a letter and second notice to each well owner requesting that he or she either 1) report the groundwater production of the subject well for calendar year 2021, or 2) amend the registration with the District of the subject well indicating the well is no longer used for non-exempt purposes.

Board Action: None.

3.4 – Production Permit Renewals

Meeting Discussion: Mr. Andruss explained the District has received six Applications to Renew a Production Permit since January 2022.

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There were six application that are administratively complete and satisfy the requirements related to production permit renewal established by the Rules of the District.

Board Action: Mr. Gendke moved to authorize the general manager to issue production permit renewals for the permits associated with the following renewal requests:

1. TGCD - GMa - PR - Production Permit Renewal Requests - ARPP-20220325-01 - OPW-20180719-03 - Lavaca Navidad River Authority- Administratively Complete
2. TGCD - GMa - PR - Production Permit Renewal Requests - ARPP-20220325-02 - OPW-20180719-04 - Lavaca Navidad River Authority - Administratively Complete
3. TGCD - GMa - PR - Production Permit Renewal Requests - ARPP-20220325-03 - OPW-20180719-05 - Lavaca Navidad River Authority - Administratively Complete
4. TGCD - GMa - PR - Production Permit Renewal Requests - ARPP-20220325-04 - OPW-20180719-06 - Lavaca Navidad River Authority - Administratively Complete
5. TGCD - GMa - PR - Production Permit Renewal Requests - ARPP-20220325-05 - OPW-20180719-02 - Lavaca Navidad River authority - Administratively Complete
6. TGCD - GMa - PR - Production Permit Renewal Requests - ARPP-20220325-06 - OPW-20180719-01 - Lavaca Navidad River Authority - Administratively Complete

Mr. Skalicky seconded the motion. The motion passed unanimously.

3.5.1 – Report regarding Groundwater Management Investigations.

Meeting Discussion: Mr. Andruss explained the District has 64 active investigations related to the following potential violations:

- (2) Failure to Provide Notice of Intent to Place Casing
- (3) Failure to Obtain Drilling Permit
- (4) Failure to Obtain Production Permit
- (21) Failure to Register a Non-Grandfathered Well or Replacement Well
- (2) Failure to Satisfy Permit Condition or Rule
- (16) Failure to Submit an Accurate Well Log re Well Location Data (See TGCD - Adm - MM - Matter For Consideration - MFC-20220421-3.5.2 - Investigations related to Well Log Accuracy and Well Location)
- (18) Failure to Submit an Accurate Well Log re Annular Seal Data (See TGCD - Adm - MM - Matter For Consideration - MFC-20220421-3.5.3 - Investigations related to Failure to Submit an Accurate Well Log re Annular Seal Data)

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Board Action: None.

3.5.2 – Investigations related to Failure to Submit an Accurate Well Log re Well Location Data

Meeting Discussion: Mr. Andruss explained the District has 16 active investigations associated with well drillers apparently failing to satisfy a requirement of a drilling permit. In particular, of the apparent violations relate to the reported location of the well (GPS coordinate reported on the well log) being outside of the authorized drilling area of the associated drilling permit. Item 1 of Rule 7.1: DRILLING WELLS went into effect on December 14, 2015, and states "A person drilling a well shall locate the well within the authorized drilling area specified on a drilling permit issued by the District."

On January 20, 2022, the Board 1) authorized the General Manager to notify the property owner and well driller associated with each existing investigation, by regular mail, of the requirement to drill a well within the authorized drilling area under Rule 7.1 of the Rules of the District and that the information provided to the District suggests a violation of item 1 of Rule 7.1 may have occurred, and that if either party believes that an actual violation occurred to contact the District otherwise the investigation will be closed on March 15, 2022; and 2) authorized the General Manager to close any of the investigations that the District has not been requested to keep active by March 15, 2022.

On April 18, 2022, the General Manager reviewed the information gathered in connection with investigation TGCD - GMa - CIE - Investigations - INV-20171121-01 - Failure to Submit an Accurate Well Log - Well Location - Closed and determined that the well location reported on the well log accurately represents the location of the well. With no evidence of a violation existing, the investigation was closed.

The transmittal of the notice letters was delayed until April 19, 2022. The District extended the response period to June 19, 2022.

Board Action: None.

3.5.3 – Investigations related to Failure to Submit an Accurate Well Log re Annular Seal Data

Meeting Discussion: Mr. Andruss explained the District has 16 active investigations associated with well drillers apparently failing to submit an accurate well log to the District. The investigations are related to the sealing of the annular space of the well. Rule 7.2: STANDARDS FOR COMPLETION OF WELLS

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establishes the certain requirements regarding the sealing of the annular space between the well casing and borehole and went into effect on October 29, 2015.

The District will request a revised and complete well log for 16 active investigations.

On April 18, 2022, the General Manager reviewed the corrected well log gathered in connection with investigation TGCD - GMa - CIE - Investigations - INV-20171122-07A - Failure to Submit an Accurate Well Log - Annular Seal Data - Closed and determined that the well appears to be constructed with a properly sealed annular space. With no evidence of a violation existing, the investigation was closed.

Board Action: None.

3.6.1 – Report regarding Groundwater Management Enforcement Cases

Meeting Discussion: Mr. Andruss explained the District has two active investigations related to the following potential violations:

1. Failure to Obtain Permit
2. Failure to Provide Notice of Intent to Place Casing

Board Action: None.

3.6.2 – Enforcement Case – EC-20200505-01 – Edwin Juranek

Meeting Discussion: Mr. Andruss explained the District continues to process enforcement case TGCD - GMa - CIE - Enforcement Case - EC-20200505-01 - Failure to Obtain Permit - Active.

On April 15, 2021, the Board of Directors approved the following settlement offer: The District will consider the violations settled if Mr. Juranek:

1. cease groundwater production immediately from the well until he demonstrates that:
 1. the subject well was re-worked/re-construct in a manner that satisfies the annular seal requirements of Rule 7.2.3.a; or
 2. the subject well was plugged and replaced in accordance with the Rules of the District including proper sealing of the annual space; and
 3. either:
 1. demonstrate the actual production rate of the subject well is less than 720,000 GPD (500 GPM) and complete with the permitting process established by the Rules of the District

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for wells that do not exceed a production capacity of 720,000 GPD; or

2. install of two monitoring wells; provide the monthly water level and water quality measurements in accordance with Rule 4.3.18 and Rule 4.3.19; and complete with the permitting process established by the Rules of the District for wells that exceed a production capacity of 720,000 GPD.

On May 20, 2021, the Board of Directors considered the revised well log submitted by Mr. Juranek and failed to accept the revised well log as sufficient to address the identified violation regarding well completion.

On January 26, 2022, Mr. Juranek submitted groundwater production report TGCD - GMa - Pe - Production Reports - GPR-20220126-02 - NW-00529 - 2021 - Administratively Complete indicating the well was not operated in CY2021.

Item 3 or Rule 7.2 reads as follows: Non-grandfathered wells and replacement wells must be completed such that annular space is filled from ground level to a depth of ten (10) feet as specified under Texas Administrative Code, Chapter 76, Water Well Drillers and Pump Installers Rules, the annular space seal crosses a confining layer having a thickness in excess of five (5) feet, and in accordance with the following specifications and in compliance with the local county or incorporated city ordinances: a. The annular space between the borehole wall and the casing of a well shall be filled with an authorized annular space sealant such that: i. The annular space is sealed from ground level to the top of the water producing strata; or ii. The annular space is sealed from ground level to a depth of fifty (50) feet below the land surface; or iii. The annular space is sealed from ground level to a depth of ten (10) feet below the land surface and the placement of at least two commercially manufactured, formation packers that exceed the diameter of well boring by at least 2 inches in the annular space and placement of a commercially manufactured, formation packers that exceed the diameter of well boring by at least 2 inches in the annular space in each confining stratigraphic layers above the production zone of the well.

The primary purposes of the District establishing specific requirements relate to sealing the annular space of new wells was to 1) reduce the risk of the new wells contaminating or diminishing the quality of groundwater resources through the commingling of waters of different chemical quality, and 2) reduce the risk of new wells allowing pollutants migrate into groundwater resources through the annular space.

In the absence of reliable well construction records demonstrating adequate sealing of the annular space of a new well, other techniques may develop credible

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evidence that the annular space of a new well is not contaminating or diminishing the quality of groundwater resources through the commingling of waters of different chemical quality and is not allowing pollutants migrate into groundwater resources through the annular space. Techniques that could be investigated are cement-bond logging used in the oil and gas industry and various techniques used to assess the external mechanical integrity of certain injection wells.

Alternatively, a monitoring program could be designed and implemented that evaluates characteristics of groundwater produced from a well over time to identify issues likely related to the sealing of new wells with improperly sealed annular spaces.

Finally, in the absence of credible evidence that the annular space of a new well is not contaminating or diminishing the quality of groundwater resources through the commingling of waters of different chemical quality and is not allowing pollutants to migrate into groundwater resources through the annular space, the Board should consider requiring the well owner to perforate and cement the casing of the subject well in a manner that will 1) prevent the contamination of or diminishing of the quality of groundwater resources through the commingling of waters of different chemical quality through the annular space of the subject well, and 2) reduce the risk of allowing pollutants migrate into groundwater resources through the annular space of the subject well.

Board Action: Mr. Dugger moved to

1. find that Mr. Juranek remains in violation of the Rules of the District;
2. instruct the General Manager to notify Mr. Juranek, by certified mail, of:
 1. the Board's finding that he continues to be in violation of the Rules of the District; and
 2. the necessity for him to take action to resolve the violations before July 7, 2022, by either:
 1. submitting credible evidence that the annular space of a new well is not contaminating or diminishing the quality of groundwater resources through the commingling of waters of different chemical quality and is not allowing pollutants to migrate into groundwater resources through the annular space; or
 2. submitting credible evidence that subject well was plugged, by a licensed well driller, by perforating and cementing the casing of the subject well in a manner that will 1) prevent the contamination of or diminishing of the quality of groundwater resources through the commingling of waters of different chemical quality through the annular space of the subject well, and 2) reduce the risk of allowing pollutants migrate to

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groundwater resources through the annular space of the subject well; and

3. the intention of the Board to instruct legal counsel file suit regarding the violations on July 21, 2022, if the violations remain unresolved as of July 7, 2022.

Mr. Woodland seconded the motion. The motion passed unanimously.

3.6.3 – Enforcement Case – EC-20220114-01 – Ryan Golsby

Meeting Discussion: Mr. Andruss explained the District continues to process enforcement case TGCD - GMa - CIE - Enforcement Case - EC-20220114-01 - Failure to Provide Notice of Intent to Place Casing - Active.

On April 4, 2022, the District:

1. recorded the violation associated with enforcement case EC-20220114-01 (see TGCD - GMa - CIE - Enforcement Case Violation - ECV-20220404-01 - 1st Notice of Violation - Failure to Provided Notice of Intent to Place Casing - Active);
2. recorded the settlement offer approved by the board for the related violation (see TGCD - GMa - CIE - Enforcement Case Settlement - ECS-20220404-01 - Failure to Provide Notice of Intent to Place Casing - Active); and
3. sent, via certified mail (see TGCD - Adm - AO - Correspondence-Certified Mail - GCOCM - 20220404.1428 - Goolsy Water Well Service LLC.), the 1st notice of violation to Mr. Goolsby.

Board Action: None.

Agenda Item 4: Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations and enforcement cases.

4.1 – Report regarding Groundwater Protection

Meeting Discussion: Mr. Andruss explained the District closed investigation TGCD - GP - CIE - Investigations - INV-20150115-01 - Potential Waste of Groundwater - Closed for a lack of any evidence supporting the allegation of a violation of the Rules of the District by excessive groundwater pumping into a ski lake in Robson Ranch area.

The District closed investigation TGCD - GP - CIE - Investigations - INV-20150612-01 - Potential Waste of Groundwater - Closed for a lack of any evidence

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supporting the allegation of a violation of the Rules of the District by waste of groundwater. Other potential violations are being investigated under investigation TGCD - GMa - CIE - Investigations - INV-20160525-02 - Failure to Obtain Permit - Non-Exempt Uses from Non-Grandfathered Well - Active.

As of January 19, 2022, the District has three active investigations related to possible groundwater contamination or water quality degradation.

The District will attempt to contact the well owners of the subject well associated with investigations of wells needing to be capped to seek voluntary compliance. Under RULE 7.2 of the Rules of the District, the District requires that "well casing shall be capped or completed in a manner that will prevent pollutants from entering the well." The technical requirements regarding the capping of the well are specified under Rule 76.104 of Water Well Drillers and Pump Installers Administrative Rules of the Texas Administrative Code which states "[a] non-deteriorated well which contains casing in good condition and is beneficial to the landowner can be capped with a covering capable of preventing surface pollutants from entering the well and sustaining weight of at least four hundred (400) pounds and constructed in such a way that the covering cannot be easily removed by hand."

Board Action: None.

Agenda Item 5: Consideration of and possible action on matters related to groundwater monitoring.

5.1: Report regarding Groundwater Monitoring

Meeting Discussion: Mr. Andruss explained the District completed the synoptic water level and water quality monitoring efforts in February 2022. The District received authorization to collect water level and water quality measurements from four wells within Refugio County not previously monitored.

There were two graphics attached. The first illustrating the sites at which the District has collected water level measurements in February 2022. The second illustrating the water level measurements stored within the groundwater monitoring database. Mr. Andruss explained generally, the depth to water has remained constant or decreased from the first quarter of year 2021 to the first quarter of year 2022.

Board Action: None.

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5.2 – Report regarding Groundwater Monitoring near West Ranch

Meeting Discussion: Mr. Andruss explained on January 20, 2022, the Board authorized the District to obtain water samples from all of the previously sampled wells associated with past West Ranch monitoring efforts as well as 5 of the candidates for future monitoring at a cost not to exceed \$1,250.00. The District is scheduling the monitoring event for June 2022.

Board Action: None.

5.3 – Drought Monitoring

Meeting Discussion: Mr. Andruss explained the U.S. Drought Monitor, produced through a partnership between the National Drought Mitigation Center at the University of Nebraska-Lincoln, the United States Department of Agriculture, and the National Oceanic and Atmospheric Administration, indicates that all portions of Jackson County were experiencing moderate drought conditions as of April 12, 2022.

Board Action: None.

Agenda Item 6: Consideration of and possible action on matters related to groundwater conservation including cost-sharing on a conservation education project.

6.1 – Report regarding Groundwater Conservation

Meeting Discussion: Mr. Andruss explained the VCGCD Board approved the proposal submitted by professors Teresa La Sage-Clements and Dmitri Sobolev for professional teacher development and associated student camp focusing on groundwater conservation. The District requested that Dr. Le Sage-Clements attempt to reach out to invite ag teachers in the four-county area to participate. Dr. Le Sage informed the District on March 31, 2022, that the professional development sessions are being planned for June 7, 2022, and the purchase of supplies were underway. The District will participate in the professional development sessions.

Board Action: None.

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Agenda Item 7: Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.

7.1 – Report regarding Groundwater Resource Planning

Meeting Discussion: Mr. Andruss The 2026 Regional and 2027 State Water Plan draft population and water demand projections have been released by TWDB. This information can be viewed using an interactive dashboard at the following address:

<http://www.twdb.texas.gov/waterplanning/data/dashboard/index.asp>.

There were two graphics attached. The first illustrating historic and projected water demands for Jackson County. Mr. Andruss explained TWDB projects a total water demand for 93.201 acre-feet in year 2070. The second illustrating historic and projected population for Jackson County. Mr. Andruss explained TWDB projected a population of 14,606 for year 2020 (2020 Census population equals 14,988) and a population of 15,699 in year 2070.

Mr. Andruss explained the representatives of Management Area 15 met on April 14, 2022, to continue its joint planning efforts. At the meeting, the representatives considered accomplishments of member districts and management plans of certain member districts. In additions, the members were notified that the Desired Future Condition submitted to TWDB in December 2021 have been determined to be administratively complete and new groundwater availability model (GAM) for the Central Gulf Coast Aquifer is nearing completion.

Board Action: None.

Agenda Item 8: Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District and draft revisions to the Rules of the District and fee schedule.

8.1 – Report regarding Groundwater Policy

Meeting Discussion: Mr. Andruss explained the staff of the District are currently drafting revision to the Rules of the District for the purposes of eliminating unnecessary regulations, streamlining procedures, improving groundwater

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regulation and long-term management of groundwater resources within Jackson County.

To improve the readability of the rules, the sentence structure has been standardized to be consistent throughout the document (sentence structure: <the relevant persons> <shall, shall not, or may> <requirement>) and the items reorganized in terms of sequence and location within the document.

Below is a listing of the intentional policy changes for which the draft language of the rules is being developed:

1. elimination of provisions related to drilling permits while maintaining the provisions such as certain well spacing requirements, requiring notice of casing placement;
2. replacement of the standard 50-foot property line offset for non-grandfathered wells with a with a production-capacity based offset ratio – 1 foot per GPM;
3. develop a hierarchical method for differentiating between permitting cases associated with relatively low-impact groundwater production (i.e., standard-capacity production) and high-impact groundwater production (high-capacity production) that includes a significant increase to the thresholds used for differentiating cases (from 250 GPM to 500 GPM or 250 AFY) and the examination of proposed and existing permitting on all associated contiguous tracts of groundwater ownership;
4. clarification of the effects of plugging a permitted well;
5. development of procedures for petitioning for changes to the rules of the District;
6. clarification of policies related to permitting public water supply systems and the use of CCN as boundaries of groundwater control for permitting purposes;
7. development of policy and procedure for special well construction areas as special groundwater management zones;
8. expansion of the authority of the general manager to issue standard-capacity production permits;
9. incorporation of the provisions of the enforcement policy into the rules;
10. addition of rules related to curtailment and reduction of groundwater production.

Board Action: None.

Agenda Item 9: Consideration of and possible action on matters related to performance management including management goals and objectives of the District and the annual report for FY 2021.

9.1 – Report regarding Performance Management of the District

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Meeting Discussion: Mr. Andruss explained on February 9, 2022, the District compiled the annual performance report for the fiscal year ending September 30, 2021. The report was forwarded to the directors prior to the meeting. Based on the review of the activities and projects of the Texana Groundwater Conservation District Management Plan between October 1, 2020, and September 30, 2021, the District has determined that all of the goals and associated objectives have been fully achieved the fiscal year ending September 30, 2021. While preparing the annual report for FY2021, several typographical errors were identified and corrected in the annual report for FY2020 (see TGCD - Adm - OPM - Reports - Annual Report - FY2020 - Final Report).

Board Action: Mr. Skalicky moved to accept and approve the annual performance report for fiscal year ending September 30, 2021. Mr. Dugger seconded the motion. The motion passed unanimously.

Agenda Item 10: Consideration of and possible action on matters related to meeting management including minutes of previous meetings.

10.1 – Report regarding Meeting Management

Meeting Discussion: Mr. Andruss explained the next meetings of the Board are scheduled for July 21, 2022, August 18, 2022 (Budget and Tax Rate Matters), and October 20, 2022 with each meeting to convene at 8:30 AM. Special meeting may be scheduled to address unforeseen issues.

Board Action: None.

10.2 – Minutes of Previous Meeting

Meeting Discussion: Mr. Andruss explained the minutes for the meeting held on January 20, 2022, were sent the board members prior to the meeting.

Board Action: Mr. Gendke moved to accept and approve the meeting minutes for January 20, 2022, as drafted. Mr. Woodland seconded the motion. The motion passed unanimously.

Agenda Item 11: Consideration of and possible action on matters related to financial management including the annual budget of the District, financial reports of the District, bills and invoices of the District

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11.1 – Financial Reports and Records

Meeting Discussion: Mr. Andruss explained the financial records for March 2022 have been compiled, reviewed, and sent to the board members prior to the meeting.

Board Action: Mr. Revel moved to accept and approve the financial records for March 2022. Mr. Born seconded the motion. The motion passed unanimously.

11.1.1 – Financial Transaction Review

Meeting Discussion: Mr. Andruss explained as of April 19, 2022, there were 13 accounts payable transactions that were recorded since January 1, 2022, and 17 accounts receivable transactions.

Board Action: None.

11.2 – Unpaid Accounts Payable

Meeting Discussion: Mr. Andruss explained the District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

Board Action: Mr. Gendke moved to authorize the general manager to pay the following bills and invoices:

1. ACCTP-20220317-02 - \$2,397.16 - ABM Invoice No. 6540
2. ACCTP-20220401-01 - \$7,207.48 - VCGCD- District Invoice- ILA-202112-01-T
3. ACCTP-20220401-02 - \$6,920.36 - VCGCD- District Invoice- ILA-202201-01-T
4. ACCTP-20220401-03 - \$7,753.30 - VCGCD- District Invoice- ILA-202202-01-T
5. ACCTP-20220405-01 - \$150.00 - VCGCD- Legislative Services- ILA-202107-01-T-LS
6. ACCTP-20220405-02 - \$150.00 - VCGCD- Legislative Service- ILA-202109-01-T-LS
7. ACCTP-20220413-01 - \$203.00 - Catherine Ozment - Inv# 1236 1096/1099 Fees
8. ACCTP-20220413-02 - \$623.25 - Prosperity Bank Credit Card Bill

Mr. Dugger seconded the motion. The motion passed unanimously.

11.3 – Financial Audit for FY2021

Meeting Discussion: Mr. Andruss explained the Board authorized Goldman, Hunt and Notz to conduct a financial audit of the District for the fiscal year ending September 20, 2022, on October 18, 2022.

The District initiated the project associated with the financial audit of the District for the fiscal year ending September 20, 2022, on December 20, 2021.

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Mr. Cox of Goldman, Hunt, and Notz has informed the District that he intended to present the findings of the financial audit of the District for the fiscal year ending September 30, 2021, at this meeting.

Mr. Cox presented his report regarding the annual audit for fiscal year ending September 30, 2021.

Board Action: Mr. Gendke moved to accept the annual audit for fiscal year ending September 30, 2021. Mr. Dugger seconded the motion. The motion passed unanimously.

Agenda Item 12: Consideration of and possible action on matters related to office administration and management, including administrative policies, election of officers of the board, personnel, staffing, employment agreements, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.

12.1 – Report regarding Administration and Management

Meeting Discussion: Mr. Andruss explained the District is required to submit certain reports to the Texas Comptroller on an annual basis. The District submitted the required reporting to the Texas Comptroller regarding 1) finances and tax and 2) eminent domain authority on March 30, 2022.

The District completed the 2022 Census of Governments, Survey of Public Employment and Payroll on April 13, 2022.

Board Action: None.

12.2 – Review of Administrative Policies

Meeting Discussion: Mr. Andruss explained on January 21, 2021, the Board re-adopted all existing administrative policies and explicitly re-adopted the Investment Policy and By-Laws of the District. Based on a review of the records of the District, and additional policy has been located related to injection wells. While the District deliberately cancelled this policy in the past, record of a specific board action to cancel the policy cannot be identified.

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Board Action: Mr. Skalicky moved to adopt the Investment Policy and the By-Laws of the District. Mr. Dugger seconded the motion. The motion passed unanimously.

12.3 – Election of Officers of the Board

Meeting Discussion: Mr. Andruss explained the By-Laws of the District require the election of four officers, President, Vice-President, Secretary, and Treasurer, each January. Currently, Mr. Skalicky serves as President; Mr. Dugger serves as the Office of Vice-President; Mr. Revel serves as Secretary; Mr. Koop serves as Treasurer.

Board Action: Mr. Revel moved to 1) elect Mr. Skalicky serves as President; Mr. Dugger serves as the Office of Vice-President; Mr. Revel serves as Secretary; Mr. Koop serves as Treasurer; and 2) authorized the General Manager to submit an updated district information form to TCEQ. Mr. Born seconded the motion. The motion passed unanimously.

12.4 – Computer Surplus

Meeting Discussion: Mr. Andruss explained the District replaced its office computer in March 2022. The replaced computer (Optiplex 3050) was purchased in 2016 and has no value to the District.

Board Action: Mr. Skalicky moved to authorize the General manager to surplus or dispose of the computer. Mr. Dugger seconded the motion. The motion passed unanimously.

12.5 – Report on Records Management

Meeting Discussion: Mr. Andruss explained the District, utilizing the services provided by Tammy Amaimo as an independent contractor to VCGCD and a subscription to a cloud file-sharing system, has initiated a records management project for the digital back up of the digital records of the District. The digital back up is necessary to mitigate the risk of record loss due to a loss of service from the Evernote System which is used to digitally archive the records of the District.

Board Action: None.

Agenda Item 13: Consideration of and possible action on matters related to legal counsel report.

Meeting Discussion: None.

Texana Groundwater Conservation District

411 N. Wells, Room 118, Edna, Texas 77957

P.O. Box 1098, Edna, Texas 77957

Phone (361) 781-0624 | Fax (361) 781-0453 | www.texanagcd.org

Board Action: None.

Agenda Item 14: Adjourn

14.1 – Adjourn Meeting

Meeting Discussion: None.

Board Action: Mr. Dugger moved to adjourn the meeting after concluding all business of the District. Mr. Gendke seconded the motion. The motion passed unanimously.

The above and foregoing minutes were read and approved on this the 21st day of July, 2022.

ATTEST:



District Director *Secy*



District Director